



## **VACANCY**

We are looking for a dynamic, motivated and self-committed candidate to form part of our team.

Interested candidates are requested to send their application to:

THE HUMAN RESOURCE MANAGER recruitment@mautourco.com

NOT LATER THAN THE

31st August 2020

MAUTOURCO Ltd,

84, Gustave Colin Street 74514

Forest Side

Tel No: 604 3000

Only the most suitable candidates will be contacted. Management thanks all other applicants in advance for their interest shown.

We reserve the right not to fill in the above post following publication of this notice.

## **Assistant IT Manager**

## Main Responsibilities:

- Prepares and installs solutions by determining and designing system specifications, standards, and programming.
- Design, develop, implement and coordinate systems, policies and procedures
- Improves operations by conducting systems analysis;
   recommending changes in policies and procedures.
- Identify problematic areas and implement strategic solutions in time
- Define IT infrastructure strategy, architecture, and processes
- Monitor performance of IT systems to determine cost and productivity levels, and make recommendations for improving the IT infrastructure
- Analyze business requirements with the help of the HOD's of the company and develop solutions for IT needs
- Overseeing the annual IT budget and ensuring cost effectiveness.

## **Specific Requirements:**

- Bachelor's degree in Computer Science or Computer Programming.
- Ability to use various development languages, such as Java, C++, SQL, C#, and HTML. (Coding and debugging)
- 5 years of experience working in IT operations.
- Experience leading and managing large IT projects and rolling out IT infrastructures across various technologies.
- Excellent project management skills and strong ability to prioritize Strong critical thinking and decision-making skills
- Aptitude for learning new technology.