



We are looking for a dynamic, motivated and self-committed candidate to fill in the following position:

## Operations Team Leader for



**HOLIDAYS**

### Main Responsibilities:

- Lead the Mauritius Virgin Holidays team in achieving set targets and goals
- Implementing and Managing the Virgin Holidays Operations process
- Providing full time service to customers
- Assist customers with any special requests and resolve complaints
- Arranging unique itineraries and responsible for booking of excursions
- Managing the branding requirements
- Monthly accounts and invoice
- Liaising with Virgin Head Office with regards to Health & Safety and Emergencies

### Key Requirements for the post :

- Holder of a Higher School Certificate or equivalent
- Be fluent in English and French both written and spoken
- Excellent interpersonal, communication & customer relations skills
- Willingness to work odd hours including Sundays and Public Holidays
- Listener, able to react in all situations, creative and sense of organization
- Ability to work under pressure and meet deadlines
- Proactive, outspoken and outgoing personality
- Trustworthy, proactive and dynamic
- Computer literate ( Microsoft Office Tools )
- Team Spirit



**Interested candidates are  
requested to send their  
application on:**

**[recruitment@mautourco.com](mailto:recruitment@mautourco.com)**

**NOT LATER THAN  
THURSDAY 31<sup>st</sup> JANUARY 2019**

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